

North Shore Youth Council

P.O. Box 1286, Rocky Point, NY 11778 - Phone: (631) 744-0207 - Fax: (631) 744-3565 - www.nsync.com

Registration for the 2023-2024 school year is now open! Register online at our website at www.nsync.com. If you need your child to begin the program the first day of school, please make every effort to register within the two weeks prior to the start of the school year.

After School Care Program

Our *After School Child Care Programs* offer peace of mind to parents and guardians who are looking for safe child care beyond the school bell. Children will have the opportunity to engage in a wide variety of age-appropriate enrichment activities to support their growth and development. After school programs include socialization, homework help, board games, indoor and outdoor recreational play, reading time, arts and crafts, creative workshops, enrichment groups, STEM learning, and special events.

A snack break will be made available each afternoon. We request that you send in a snack and drink with your child. We request that you do not send glass bottles or snacks with peanuts, tree nuts, etc.

Days/Hours

The program will operate on all school days and will follow the school calendar. The after-school program will be open from dismissal time at 1:45 PM until 5:45 PM. You must pick up your child no later than 5:45 PM or there will be a late pick-up fee. Late pick up fees must be paid on site and apply to all program participants, including those on scholarship and DSS. You must also call the site in case of any emergencies. **It is the parents' responsibility to check with the program staff for information on hours of operation for early dismissals, delayed openings, parent/teacher conferences, etc.**

Registration Procedure and Fee

Registration is on-going year-round. Online registration can be found on our website at www.nsync.com. A \$50.00 non-refundable annual registration fee is required for each child. If you register for a five day per week schedule of after care, you will receive a \$50 registration fee discount per child off your first monthly bill.

Our monthly rates are based on a full school year and no adjustments are made for school closings either planned or unplanned, nor are adjustments made for absent days. Once a child is enrolled in the program you must provide one-week written notice to withdraw. If you wish to change from one scheduling option to another you must provide written notice to the site director. You must also email the office for billing adjustment purposes.

Schedule changes will go into effect immediately when adding days to your schedule. If you are decreasing days on your schedule, changes will not go into effect until the following billing cycle. **It is imperative to let your child's teacher know of any changes to their schedule so that they are not sent home on the bus if they are expected at the program that day.**

Discounts

Receive a \$50 registration fee discount off your first bill when you register for 5 days of after care.

*Sibling Discount - 1st child full rate, 2nd and additional siblings take 10% off individual rate.

*Military Discount - Inquire with us to receive 10% off your bill.

*Emergency Personnel Discount (Law Enforcement/Firefighter/EMS) - Inquire with us to receive 5% off your bill.

*Cannot be combined

Billing, Payments, and Late Fees

Every parent/guardian must have a credit card or bank account on file and fill out the Tuition Express Automated Payment Processing Form that can be found on our website.

Billing for the school year will be done via e-mail. Every registration application must contain an accurate email address for this purpose. Billing is done on the 1st of the month for the current month. If you do not receive an email invoice, please contact the office to ensure that we have the correct email address on file. You are still responsible for payments.

Payments are due by the 7th of the month and can be made by personal check, money order, cash, Visa, MasterCard, AMEX, or Discover. If paying by cash, the exact amount is required. Any returned checks will be charged a \$20 bank fee, and all future payments must be made by cash, money order, or card. Please make checks payable to North Shore Youth Council, P.O. Box 1286, Rocky Point, NY 11778, or in person at our office in the portables on the grounds of the Joseph. A. Edgar School in Rocky Point. Credit card payments can be made by paying through the link attached to your statement or through your account. Any payments that are not received by the 7th of the month will be automatically charged to the card/account on file. If your card declines, you will be charged a \$20 fee. Any payment received after the 7th of each month will be subject to a \$20 late fee. If payment is not received in our office by the 15th of each month, your child may be in danger of suspension from the program until payment in full is made along with any late payment fees that are due. If you request to place your account on a "recurring credit card basis," we will charge your card automatically on or around the 7th of the month.

Please be advised that when registering through Procure, there is an option to save your card to your account. This does NOT enroll you in monthly recurring billing; this option saves your card for future payments made through your portal. If you wish to be on autopay, you must download and complete the processing form.

Late Pick Up

If your child is not picked up on time, there will be a \$15 late fee for every 15 minutes you are late rounded up to the nearest 15-minute interval. The late pick-up fee applies to **each child** at their respective site. Please make every effort to be on time; if you are going to be late, you must call the site to let them know.

Custody

If there is a custody agreement or order of protection in place, all documents **MUST** be on file **PRIOR** to your child attending.

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UPK After School Child Care Rates for 2023-2024 Boyle Road Elementary School

After Care 1:45 PM - 5:45 PM	
5 days/week	\$525/month
4 days/week	\$455/month
3 days/week	\$370/month
2 days/week	\$335/month

A \$50 non-refundable registration fee per child applies at time of registration.