

# MOBILE APP GUIDE

## COMSEWOGUE SCHOOL DISTRICT

### SUBSCRIBING TO SCHOOLS

When you launch the app for the first time, you will be prompted to select the schools you would like to subscribe to. This will allow you to:

- Receive push notifications regarding events and important information
- View specific calendar events for your subscribed schools
- View news articles pertaining to your subscribed schools

### PUSH NOTIFICATIONS

If you allow push notifications on for the app, you will receive alerts on your mobile device for the buildings you choose. You will automatically receive push notifications that are sent district-wide. Notifications for Athletics are also available if your child participates in sports.

### NAVIGATION MENU

The navigation menu can be found in the top left corner of the app. Here, you will find:

- **District Information:** Basic contact information for Comsewogue School District.
- **Notifications:** View past push notifications that have been sent district-wide and to the schools you are subscribed to.
- **Update History:** A detailed summary of the changes made in each update.
- **Settings:** Turn notifications on and off for specific schools, change the language, provide feedback or share our app via emails/SMS.

### MODULES

**Calendars & Events:** View district-wide and building events, A/B Day calendars, and save calendar events directly to your mobile device.

**This Week at Comsewogue:** A list of the weekly upcoming events throughout the district.

**Schools:** Phone and fax numbers, social media links, bell schedules, supply lists, daily announcements and more.

**Calendars & Events:** View district-wide and building events, A/B Day calendars, and save calendar events directly to your mobile device.

**SchoolTool:** A link to the mobile version of the SchoolTool Family Portal.

**Menus:** View the latest breakfast and lunch menus for each school.

**Transportation:** Bus routes for each school and links to important forms for parents to complete.

**Athletics:** The latest athletics news and announcements, sports schedules, and more.

**Communications:** Links to our Dr. Quinn's phone call transcripts, our Emergency Procedures Handbook, YouTube Channel and the SchoolMessenger Communicate App.

**Social Media:** Links to our district, Athletics and building Facebook and Instagram pages.

**Board of Education:** Annual meeting calendar, agenda, minutes and policies (BoardDocs), and the annual Board of Education Goals.

**Parent & Student Resources:** Everyday links including Google Classroom, digital payments, teacher directory, administration and department directory, newsletters and more.

